



# School Financial Requirement Agreement 2025-2026

Please provide the contact information of the responsible parties at your school for fulfilling the financial report for the 2025-26 school year:

School Name: \_\_\_\_\_ DOE Code: \_\_\_\_\_

School Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Please provide the contact information for the CPA that will be preparing your report:

CPA Name (if known): \_\_\_\_\_

Firm Name: \_\_\_\_\_

CPA/Firm Phone Number: \_\_\_\_\_

CPA/Firm Email Address: \_\_\_\_\_

## Agreement:

- I understand my school will likely receive more than \$250,000 in scholarship funds (the Florida Tax Credit Scholarship (which now encompasses the Hope Scholarship), the Family Empowerment Scholarship, the Family Empowerment Scholarship-Unique Abilities, and the Florida Tax Credit Personalized Education Program Scholarship), for the 2025-26 school year.
- I understand I am required to submit a financial report in the form of Agreed-Upon Procedures (AUPs) to Step Up For Students.
- I understand I must contract with an independent Florida-licensed CPA with a firm license and a current Peer Review to perform attestations and audits in order to conduct this report.
- I understand a copy of this report must be submitted to Step Up For Students on or before September 15, 2026 by the CPA firm.
- I understand not complying with the above will result in disciplinary action from the Florida Department of Education.

Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal Name: \_\_\_\_\_

Please return a signed copy of this form via email to us at [AUP@SUFS.org](mailto:AUP@SUFS.org):